

RESOLUTION NO. 12805

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING AND APPROVING ADJUSTMENTS TO THE COMMUNITY SERVICES DIVISION SCHEDULE OF PROGRAM CHARGES, RENTAL FEES, AND FINES TO BE EFFECTIVE JULY 1, 2023; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE SCOTTSDALE STADIUM AND INDIAN SCHOOL PARK USE AGREEMENTS WITH NEGOTIATED FEES OR FEES FOR AREAS NOT TYPICALLY RESERVED; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE WESTWORLD AGREEMENTS WITH NEGOTIATED FEES.

WHEREAS, pursuant to Scottsdale Revised Code Section 20-52, the Community Services Division presently collects (i) fees and charges for recreation, libraries, and human services programs and (ii) fees for certain services and rental of space at WestWorld as authorized by the City Council in Resolution No. 12541, adopted on July 7, 2022, which updated and superseded the fee schedule attached as Exhibit "A" to Resolution No. 12488, adopted on May 17, 2022 (but the other authority and approvals in Resolution No. 12488 were unaffected by adoption of Resolution No. 12541), and addressed reservation and use fees for certain facilities and equipment, miscellaneous fees, use priority policies, and methods for determining activity fees, effective as of August 6, 2022;

WHEREAS, Resolution No. 12488 authorized the City Manager or designee, with the concurrence of the City Attorney's Office, to execute Scottsdale Stadium and Indian School Park use agreements that contain: (i) negotiated fees that are different from the amounts specified in Exhibit "A" of Resolution No. 12488 and (ii) fees for areas that have not typically been reservable by the public and are not included in Exhibit "A" of Resolution No. 12488;

WHEREAS, Resolution No. 12488 also authorized the City Manager to execute WestWorld agreements that contain negotiated fees that are different from the amounts specified in Exhibit "A" of Resolution No. 12488;

WHEREAS, the Community Services Department has reviewed these fees, charges, and related matters, and has determined certain fees and policies should be adjusted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scottsdale, Maricopa County, Arizona, as follows:

Section 1. The City Council hereby authorizes and approves the Community Services Division to adjust its Schedule of Program Charges, Rental Fees, and Fines to the amounts and policies stated in Exhibit "A," attached and by this reference made a part of this Resolution, all to

be effective July 1, 2023, which shall supersede those currently in effect pursuant to Resolution No. 12541.

Section 2. The City Council hereby authorizes the City Manager or designee, with the concurrence of the City Attorney's Office, to execute Scottsdale Stadium and Indian School Park use agreements that contain: (i) negotiated fees that are different from the amounts specified in Exhibit "A" or different from any future Scottsdale Stadium or Indian School Park fees adopted by City Council and (ii) fees for areas that have not typically been reservable by the public and are not included in Exhibit "A" or different from any future Scottsdale Stadium or Indian School Park fees adopted by City Council.

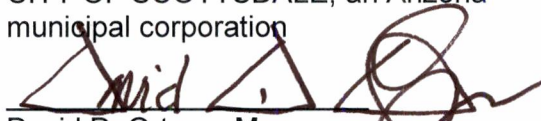
Section 3. The City Council hereby authorizes the City Manager or designee, with the concurrence of the City Attorney's Office, to execute WestWorld agreements that contain negotiated fees that are different from the amounts specified in Exhibit "A" or different from any future WestWorld fees adopted by City Council.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Maricopa County, Arizona this 16 day of May, 2023.


ATTEST:

  
\_\_\_\_\_  
Ben Lane, City Clerk

CITY OF SCOTTSDALE, an Arizona  
municipal corporation

  
\_\_\_\_\_  
David D. Ortega, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Sherry R. Scott, City Attorney  
By: Kimberly Campbell, Senior Assistant City Attorney

**CITY OF SCOTTSDALE  
COMMUNITY SERVICES DIVISION  
SCHEDULE OF PROGRAM CHARGES,  
RENTAL FEES, AND FINES**

**Effective July 1, 2023**

### Statement of Purpose

Throughout its history, the City of Scottsdale has developed open space and facilities for public uses and purposes. It is intended that many Community Services facilities, including neighborhood and community parks and buildings, and library and human services facilities, will be open for drop-in use without charge, unless reserved in advance. (Exceptions include commercial uses, public swimming pools, library auditoriums, kitchen facilities, Scottsdale Stadium, the Sports Complexes, WestWorld, designated ball fields, and other facilities, as determined appropriate by the City Manager or designee currently responsible for the daily operations within Community Services ("Community Services Representative").)

For specified Community Services facilities and programs, a portion of the associated operating costs will be recovered from customers that benefit directly from the use of these facilities or participation in these programs. Community Services' fees and charges are reviewed periodically, per adopted financial policy.

The priority of the use of Community Services public facilities is as follows:

1. The uses programmed by staff for that facility throughout the hours of operation of the particular facility to serve the targeted patrons of the facility, as identified by the facility manager and the Community Services Representative.
2. Public uses where all or part of the associated operating costs will be recovered from customers that benefit directly from the use of these facilities or participation in these programs. This program charges, rental fees, and fines policy is established for facility reservation and use discounts for Scottsdale residents, as approved by the City Council. The Community Services Representative may make exceptions to this policy when the exceptions are consistent with the purposes of this policy and community interests are served.
3. Use by City divisions for meetings and events during the times of normal operation when a room is not being used for a purpose programmed by staff for the patron population or reserved for a community activity.

### Definition of Terms

**Commercial Activity.** Use by any individual, group, organization, or business whose objective is to conduct business, or an undertaking intended for economic profit or private gain, whether or not income is realized, directly or indirectly, in or upon facilities designed to serve residents of the City of Scottsdale and general public. Activities used to enhance the reputation or lead to income-generating work in the future are considered a commercial use. This includes nonprofit organizations and educational groups that receive money from participants in activities. Examples of commercial use include, but are not limited to:

- An event managed or administered by a promoter (concert, weddings).
- Instructional classes (health/wellness lessons, dog training, private sessions).
- Personal training instruction (boot camps, fitness instruction).
- An activity with or without an entry fee, which may result in an immediate or future profit (tax preparation, estate planning, investment education or counseling, sales promotion).
- Any fundraising event conducted by a for-profit or non-profit organization.
- All youth camps/clinics and fundraising events.

*Exception to the commercial definition:*

Youth (18 and under) related organizations and/or groups that are not part of an educational institution are excluded from commercial use fees for field and facility reservations utilized for practices and meetings. The appropriate resident, non-resident, league/tournament, or commercial fees will apply depending on the reservation request.

**Daily Admission.** All patrons entering a fee-based facility must check in at the front desk and pay the daily admission fee regardless of their intended facility use. Daily admission includes the use of all the amenities at the facility that are in operation. Re-entry to the facility on the same day that the daily admission is paid is permitted with a re-entry pass. Re-entry passes are issued at the front desk upon request when leaving the facility. Specific facility amenities that are available upon re-entry are subject to change and different hours of operation. Re-entry passes can only be redeemed at the facility that they were issued from on the same day.

**Drop-in Use.** Drop-in uses are without charge and are on a first-come, first-served basis, without having reserved the facility or space in advance. Advance reservations, however, have a higher priority and will displace drop-in uses.

- Commercial uses are not permitted on a drop-in basis and require a facility use permit.
- Facilities that are unavailable for drop-in use include public swimming pools, library auditoriums, kitchen facilities, Scottsdale Stadium, the Sports Complexes, WestWorld, designated ball fields, and other facilities, as determined appropriate by the Community Services Representative.

**Fee Assistance.** The City of Scottsdale is able to provide fee assistance for selected fee-based recreation classes and programs. The fee assistance program is intended to serve Scottsdale residents who are determined to be eligible for assistance based on program guidelines based on income. Parks and Recreation administration staff will have written eligibility criteria program guidelines on file in the Leisure Education/Facilities Booking Office, will require verification of eligibility criteria, and will oversee the approval process.

**Non-profit.** Refers to an organization that has been given tax-exempt status under section 501(c)(3) of the United States Internal Revenue Code. Proof of non-profit status, including such documents as the City may deem appropriate for such a determination, may be required by the City in considering an application for a facility reservation use permit.

**Non-Resident.** Anyone who does not live or own property within the corporate boundaries of the City of Scottsdale and pay property taxes to the City of Scottsdale.

**Processing Fee.** A nonrefundable fee charged for processing an activity registration or a facility reservation request. There is no processing fee for beer/alcohol permits.

**Refunds.** Unless otherwise stated, all program refunds shall be prorated up to and including the 2<sup>nd</sup> class. No refunds after the 2<sup>nd</sup> class date. Classes priced at \$10 or less are nonrefundable.

**Resident.** Anyone who lives or owns property within the corporate boundaries of the City of Scottsdale and pays property taxes to the City of Scottsdale. Not all Scottsdale mailing addresses meet these criteria. Proof of City of Scottsdale residency may be required to determine if an applicant is eligible for a particular program and the applicable fee.

**Retail Sales.** Items are to be priced at a minimum of 110% of cost. Inventory reduction/promotional sales are allowed on a program basis as long as 110% of total inventory costs are recovered.

## **Fee Classifications and Policies**

### **Classifications for Indoor and Outdoor Facilities Charges**

Community Services facilities are designated as reservable or non-reservable as determined by the Community Services Representative.

### **Resident and Non-Resident Fee Classification**

Uses of and reservations of use of a Community Services facility and/or equipment are subject to a Resident or Non-Resident fee unless the Reduced or No Fee classification or Commercial Fee classification is more appropriate. (Resident and Non-Resident fees are not applicable to the rental of the Sports Complexes, Scottsdale Stadium, Preserve, or WestWorld or to Library fines and fees.)

### **Reduced or No Fee Classification**

Reduced or No Fee uses may include, but are not limited to:

- Facility reservations and youth programming that collaborate with Scottsdale Unified School District where expenses are shared between both agencies.
- City authorized sponsored, co-sponsored, and partner uses as outlined in and subject to the terms and conditions of the *City of Scottsdale Sponsorship Policy*, the *City of Scottsdale Co-Sponsorship Policy*, the *Youth Sports Field Allocation Policy*, and the *Youth Aquatic Facility Allocation Policy*.
- Public meetings with Federal and State Congressional Representatives when not, in the judgment of the City, related to elections for public office or ballot questions.
- Reciprocal use or benefit provided for in an intergovernmental agreement, or otherwise authorized in a City agreement or contract.
- City authorized agreements.
- Use of facilities or equipment by City staff and other City divisions for City purposes.

Reservations subject to the Reduced or No Fee classification may still be responsible for the Processing Fee and "out-of-pocket" expenses, such as staffing, lighting, and utilities.

Notwithstanding the foregoing, the Community Services Representative may waive or reduce fees for organizations that (i) provide services to those in need, (ii) provide services as a substitute for a City program, or (iii) otherwise contract or partner with the City.

### **Commercial Fee Classification**

The commercial fee rate (including adherence to City of Scottsdale tax and license requirements) applies to requests by an individual, organization, or business to use a Community Services facility for a commercial activity whether or not income is realized at the time of the use. Certain facilities such as tennis courts, weight rooms, and other facilities as determined by the Community Services Representative may only be scheduled for commercial use outside of normal public use time or in designated low public use times or may not be available for commercial activities at all.

- Outdoor Park Commercial Use Fee. The Community Services Division reserves the right to assign designated commercial use areas in park outdoor facilities where the requested commercial use

does not require a designated reservable facility. A commercial use permit is required, and permit fee will be charged for such reservation.

- Preserve Commercial Permit Fee. Commercial permit fees for the Preserve are assessed for various commercial activities such as guided hikes, trail rides, and rock-climbing excursions.

### **Sports Complex Fee Classification**

A request to reserve or use any City sports complex facility, including Scottsdale Sports Complex (SSC), Bell94 Sports Complex, the WestWorld Sports Complex (facility located at Thompson Peak Parkway and McDowell Mountain Ranch Road), and any future City sports complexes (collectively, "Sports Complexes"), shall be subject to a fee unless the Reduced or No Fee classification is applicable. All uses shall be subject to the written rules and regulations for the applicable sports complex and the Facility Use Agreement or permit that authorizes a particular use.

City sports complex facility use fees are calculated to recover a portion of the costs directly related to day-to-day operation of the facility including program staffing, contracted services, and commodities, in addition to associated facility rental fees. Premium rates may be charged for larger/higher quality fields, as well as primetime rentals for weekends and holidays with the approval of the Community Services Representative. Discounts may be allowed for multiple rentals, non-primetime rentals, and youth-related activities with the approval of the Community Services Representative.

The Community Services Representative may authorize the receipt of in-kind services, promotion, or marketing services, in partial or full payment of fees, when reasonable and in the best interests of the City. The fair market value of the in-kind services, promotion, or marketing services received by the City shall be used to determine the extent to which fees are offset.

### **Stadium Fee Classification**

A request to reserve or use Scottsdale Stadium facilities shall be subject to a Stadium fee unless the Reduced or No Fee classification is applicable. All uses shall be subject to the written rules and regulations for Scottsdale Stadium and the Facility Use Agreement that authorizes a particular use. The stated fees are effective for proposals and contracts created while this policy is in effect, even if a revised policy is in effect by the time of the event.

Stadium fees are minimum fees, calculated to recover a minimum of 100% of the costs directly related to conducting the event, including but not limited to program staff, contracted services, supplies, equipment, lighting, flooring, catering, and security, in addition to associated facility rental fees. Resident and non-Resident fee classifications are not applicable at the Scottsdale Stadium. Additional fees may be charged with the approval of Community Services Representative.

The Community Services Representative may authorize the receipt of in-kind services, promotion, or marketing services, in partial or full payment of fees, when reasonable and in the best interests of the City. The fair market value of the in-kind services, promotion, or marketing services received by the City shall be used to determine the extent to which fees are offset.

### **Indian School Park (ISP) Professional Baseball Facilities Fee Classification**

A request to reserve or use Indian School Park (ISP) Professional Baseball Facilities shall be subject to an ISP fee unless the Reduced or No Fee classification is applicable. All uses shall be subject to the written rules and regulations for ISP use and the Facility Use Agreement or permit that authorizes a particular use.

ISP facility use fees are minimum fees, calculated to recover a minimum of 100% of the costs directly related to conducting the activity, including but not limited to maintenance staff, contracted services, supplies, equipment, lighting, in addition to associated facility rental fees. Resident and Non-Resident fee classifications are not applicable at the ISP Professional Baseball Facilities. Additional fees may be charged with the approval of the Community Services Representative. Premium rates may be charged for primetime rentals for weekends and holidays with the approval of the Community Services Representative. Discounts may be allowed for multiple rentals, non-primetime rentals, and youth-related activities with the approval of the Community Services Representative.

The Community Services Representative may authorize the receipt of in-kind services, promotion, or marketing services, in partial or full payment of fees, when reasonable and in the best interests of the City. The fair market value of the in-kind services, promotion, or marketing services received by the City shall be used to determine the extent to which fees are offset.

**Field Tournament and League Fee**

- Fields – Daytime – \$30/hour/field; Evening after 6pm – \$45/hour/field (includes field lighting)

**Pilot Fees for Parks and Recreation, Human Services, Preserve, and Library**

The Community Services Representative may authorize fees for programs within Parks and Recreation, Human Services, Preserve, and the Library conducted on a trial or “pilot” basis of approximately one year or less. This pilot period can help the Community Services Division assess the success of the fee and determine whether to implement on a long-term sustainable basis. Any pilot fee must comply with any state law requirements – e.g., for any new or increased fee, provide the required notice and review at the applicable board or commission meeting before the Community Services Representative authorizes and implements the fee. The Community Services Representative may authorize, subject to compliance with any state law requirements and receiving the concurrence of the City Attorney’s Office, one temporary extension of each pilot fee if it is determined that further evaluation is needed before instituting the fee on a long-term basis, which may be through the city budget process. If implemented on a long-term basis, the fee is subject to approval by the City Council.

**Facility and Equipment Charges**

The following table lists Community Services facilities and equipment charges for residents, non-residents, and commercial rates if applicable, unless the charge is modified as set forth in this policy.

<u>Community Services Facilities and Equipment</u>		<u>Resident</u>	<u>Non-Resident</u>	<u>Commercial</u>
<b>Processing Fee</b>				
Processing Fee Formula		See page 18	See page 18	See page 18
Card Fee (excluding McDowell Mountain Ranch Skate Park)	Per Person	\$5	\$5	
Card Fee – McDowell Mountain Ranch Skate Park (replacement card)	Per Person	\$8	\$8	
Copy Machine Use	Per Copy	\$0.25	\$0.25	
Event Fast Pass	Per Person	\$10	\$10	
Fax Outgoing	Per Page	\$1	\$1	



<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
<b>Adult Sports</b>				
Forfeit fee	Each Game	\$15	\$15	
Protest	Each Game	\$10	\$10	
<b>Aquatics-Cactus, Chaparral, Eldorado</b>				
Pool Rental (plus lifeguards)	Per Hour	\$30	\$60	\$120
Public swimming daily admission, Adult	Per Person	\$4	\$6	
Public swimming daily admission, Youth	Per Person	\$3	\$4	
Lap swimming and Fitness Center daily admission, Adult	Per Person	\$4	\$6	
Lap swimming and Fitness Center daily admission, Youth	Per Person	\$3	\$4	
<b>Aquatics-McDowell Mountain Ranch</b>				
Pool Rental (plus lifeguards)	Per Hour	\$40	\$80	\$160
Public swimming daily admission, adult	Per Person	\$7	\$10	
Public swimming daily admission, youth	Per Person	\$5	\$7	
Lap swimming and Fitness Center Daily admission, Adult	Per Person	\$4	\$6	
Lap swimming and Fitness Center Daily admission, Youth	Per Person	\$3	\$4	
Courtyard (2 hr minimum)	Per Hour	\$25	\$50	\$100
Island Rental (2 hr minimum) (limit of 25 ppl)	Per Hour	\$20	\$40	\$80
<b>Beer / Alcohol Permit (one or more persons)</b>	Per Day	\$20	\$20	
<b>Club SAR Daily Admission</b>	Per Day	\$4	\$6	
<b>Diversion Program Fee</b>	Per Person	\$40		
<b>Equipment Rental – Libraries &amp; Senior Centers</b>				
A/V Equipment	Per Event	\$75	\$75	\$75
<b>Equipment Rental – Parks &amp; Recreation</b>				
A/V Equipment	Per Event	\$50	\$50	\$50
Tennis ball machine-Court cost (day/evening)	Per Hour	\$11/\$15	\$11/\$15	
Tennis ball machine-Court cost (day/evening)	Per 1.5 Hours	\$13/\$17	\$13/\$17	
Tennis ball machine-Court cost (day/evening)	Per 2 Hours	\$15/\$19	\$15/\$19	
Tennis Ball Usage, Basket of Balls	Per Hour	\$2	\$2	
<b>Facility Room Rental-Indoor</b>				
Extra Small (max capacity 20)	Per Hour	\$5	\$5	\$5
Small (less than 500sf; max capacity 30)	Per Hour	\$20	\$20	\$20
Medium (501-1000sf; max capacity 79)	Per Hour	\$25	\$25	\$25
Large (1001-2499sf; max capacity 149)	Per Hour	\$40	\$40	\$40
Extra Large (2500+sf; capacity 150+)	Per Hour	\$60	\$60	\$60
Kitchen	Per Day	\$25	\$25	\$25
Commercial Kitchen – 1 hour minimum	Per Hour	\$15	\$30	\$60

<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
<b>Facility Rental-Outdoor</b>				
Amphitheater	Per Day	\$50	\$100	\$200
Court Lighting	Per Hour	\$4	\$4	\$4
Court – Adult Tennis/Racquetball (Daytime)	Per Person/ 1.5 Hours	\$3	\$5	
Court – Adult Tennis/Racquetball (6pm-9pm)	Per Person/ 1.5 Hours	\$5	\$8	
Court – Youth Tennis/Racquetball (Daytime Ages 12 and under)	Per Person/ 1.5 Hours	\$2	\$3	
Court – Youth Tennis/Racquetball (6pm-9pm Ages 12 and under)	Per Person/ 1.5 Hours	\$3	\$5	
Court/Tennis – Tournament (Non-team Event)	Per player	\$8	\$8	\$8
Court/Tennis Tournament - School Use	Per hour, per court	\$7	\$7	\$7
Court/Tennis Tournament - Team Event	Per match	\$10	\$10	\$10
Tennis Tournament Deposit (applied to total event charges/refundable up to 60 days prior to the event)	Per event, per site	\$250	\$250	\$250
Court/Volleyball – Grass Reservation	Per Day	\$5	\$5	\$5
Court/Volleyball – Sand	Per Hour	\$16	\$16	\$16
Field/Baseball/Soccer/Softball – Daytime	Per Hour	\$10	\$20	\$40
Field/Baseball/Soccer/Softball – Evening (after 6pm)	Per Hour	\$25	\$35	\$55
Field Preparation – Standard	Per Day	\$35	\$35	\$35
Field Preparation – Custom	Per Day	\$50	\$50	\$50
Film Permit Fee - Non-Reservable Area	Per Day	\$30	\$45	\$300
Youth Sports Field Allocation Partner – Field Rental Fee – Daytime	Per Hour/ Per Field	50% of Resident Rate for Field/ Baseball/Soccer/Softball Rental - Daytime		
Youth Sports Field Allocation Partner – Field Rental Fee – Evening (after 6pm)	Per Hour/ Per Field	50% of Resident Rate for Field/Baseball/ Soccer/Softball Rental – Evening (after 6pm)		
Small Patio (less than 500 sf)	Per hour	\$20	\$20	\$20
Medium Patio (501-1000sf)	Per hour	\$25	\$25	\$25
Large Ramada – Sept-May	Per Rental	\$65	\$65	\$65
Medium Ramada – Sept-May	Per Rental	\$50	\$50	\$50
Small Ramada – Sept-May	Per Rental	\$30	\$30	\$30
All reservable ramadas and picnic areas for a group of 500 or more – Sept-May	Per Day	\$300	\$600	\$1,200
Picnic Area – Sept-May	Per Rental	\$20	\$20	\$20
Large Ramada – Jun-Aug	Per Rental	\$33	\$33	\$33
Medium Ramada – Jun-Aug	Per Rental	\$25	\$25	\$25
Small Ramada – Jun-Aug	Per Rental	\$15	\$15	\$15

<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
<b>Facility Rental-Outdoor</b>				
All reservable ramadas and picnic areas for a group of 500 or more – Jun-Aug	Per Day	\$150	\$300	\$600
Picnic Area – Jun-Aug	Per Rental	\$10	\$10	\$10
Multiuse Path	Per Day	\$250	\$250	\$250
Disc Golf Course	Per Day			\$120
Outdoor Event	Per Event/ Per Location			\$120
Park Commercial Use Area Permit	Per Area/Per Year			\$500
Parking Lot	Hourly or Daily	\$50/Hour \$320/Day	\$50/Hour \$320/Day	\$62/ Hour \$400/Day
Polo Fields 1-3 (WestWorld)	Per Hour/ Per Field	\$30	\$30	\$30
<b>Facility Use/Rental-Preserve</b>				
Preserve Annual Guiding Permit	Per person, per use day			\$5
Preserve Annual Guiding Permit - Application Fee	Per permit			\$150
Preserve Special Use Permit - Single-Day Commercial Use/Guiding Service	Per use day			\$5
Preserve Special Use Permit - Single-Day Commercial Use/Guiding Services Application	Per use day			\$50
Preserve Daily Special Use Permit - Ceremony	Per event, per day			\$100
Preserve Daily Special Use Permit - Professional Family Photography	Per session, per day			\$50
Preserve Daily Special Use Permit - Filming/Production Photography - Staff Time	Per day			\$65
<b>Facility Rental-McDowell Mountain Ranch Skate Park</b>				
Skate Park Card Fee (replacement)	Per Person	\$8	\$8	
Skate Park Card Pass (lifetime pass – includes \$8 cost of new card)	Per Person	\$26	\$26	
Skate Park Drop-In	Per Person	\$1	\$1	
Skate Park Event Fee (capacity 1-50) (2 hr minimum)	Per hour			\$70
Skate Park Event Fee (capacity 51-125) (2 hr minimum)	Per hour			\$100
Skate Park Event Fee (capacity up to 125)	Per Day			\$800
<b>Facility Rental-McCormick/Stillman Railroad Park</b>				
All-day Wristband	Per Person	\$12	\$12	
Back of Park – Sept-May	Per Day	\$250	\$500	\$1,000

<u>Community Services Facilities and Equipment</u>		<u>Resident</u>	<u>Non-Resident</u>	<u>Commercial</u>
<b>Facility Rental-McCormick/Stillman Railroad Park</b>				
Front of Park – Sept-May	Per Day	\$200	\$400	\$800
Back of Park – Jun-Aug	Per Day	\$125	\$250	\$500
Front of Park – Jun-Aug	Per Day	\$100	\$200	\$400
Executive Car	Per Day	\$350	\$350	\$350
Gazebo	Per Day	\$50	\$100	\$200
Large Ramada – Sept-May	Per Rental	\$100	\$100	\$100
Medium Ramada – Sept-May	Per Rental	\$75	\$75	\$75
Small Ramada – Sept-May	Per Rental	\$45	\$45	\$45
Large Ramada – Jun-Aug	Per Rental	\$50	\$50	\$50
Medium Ramada – Jun-Aug	Per Rental	\$38	\$38	\$38
Small Ramada – June-Aug	Per Rental	\$23	\$23	\$23
Large Picnic Area – Sept-May	Per ½ Day	\$50	\$50	\$50
Small Picnic Area – Sept-May	Per ½ Day	\$25	\$25	\$25
Large Picnic Area – Jun-Aug	Per ½ Day	\$25	\$25	\$25
Small Picnic Area – Jun-Aug	Per ½ Day	\$13	\$13	\$13
All reservable ramadas and picnic areas for a group of 500 or more – Sept-May	Per Day	\$450	\$900	\$1,800
All reservable ramadas and picnic areas for a group of 500 or more – Jun-Aug	Per Day	\$225	\$450	\$900
Train Ride* (Ages 2 and under free) *40% school group discount M-F. Res req'd.	Per Ride	\$3	\$3	
Carousel Ride* (Ages 2 and under free) *40% school group discount M-F. Res req'd.	Per Ride	\$3	\$3	
Train/Carousel Ticket Pack	Per Pack	\$20	\$20	
Arboretum Train (Saturdays)	Per Ride	\$3	\$3	
Commercial Filming Fee (Railroad Park)	Per Day			\$1,000
Special Events Ticket (Ages 2 and under free)	Per Ticket	\$15	\$15	
Tents by the Tracks - 10x10 Campsite	Per Campsite	\$100	\$100	
Tents by the Tracks - 12x12 Campsite	Per Campsite	\$200	\$200	
Tents by the Tracks - 18x18 Campsite	Per Campsite	\$300	\$300	
Tents by the Tracks - VIP Campsite	Per Campsite	\$700	\$700	
Tents by the Tracks - Tent Rental	Per Tent	\$100	\$100	
<b>Facility Rental-Senior Centers</b>				
Senior Center Fitness Center Daily Admission	Per Day	\$3	\$4.50	
Daily Drop-in Table Tennis	Per Day/Per Participant	\$2	\$2	

<b><u>Aquatics-Lap Lane Rental Fees</u></b>		<b><u>Fee</u></b>
Commercial Lap Lane Rental - Short Course	Per Lane/Per Hour	\$12
Commercial Lap Lane Rental - Long Course	Per Lane/Per Hour	\$28
Masters Swim Contracted Team Lap Lane Rental - Short Course	Per Lane/Per Hour	\$7
Masters Swim Contracted Team Lap Lane Rental - Long Course	Per Lane/Per Hour	\$13
Partner Team Lap Lane Rental - Short Course	Per Lane/Per Hour	\$5
Partner Team Lap Lane Rental - Long Course	Per Lane/Per Hour	\$8
Partner Team Dive Well Rental	Per Lane/Per Hour	\$13
Partner Team Non-Resident Participant	See Formula	See page 19
<b><u>Aquatics Partner/Contracted Teams - Room Rental</u></b>	See Formula	See page 19

<b><u>Scottsdale Stadium Events – Facility Rental</u></b>	<b><u>1/2 Day (4 Hours) – Mon - Thurs.</u></b>	<b><u>Full Day (8 Hours) - Weekday Fee</u></b>	<b><u>Weekend, Friday - Sunday</u></b>
Fieldhouse	N/A	\$3,450	\$4,600
Banyan Room	\$805	\$1,725	\$2,300
Press Level - Single Suites, Meetings	\$230	\$402.50	\$575
Press Level - All Suites/Rooms, Meetings	\$920	\$1,150	\$1,725
Team Store	\$402.50	\$575	\$920
Charros Lodge	N/A	\$1,725	\$1,725
Main Field Rental – non-baseball	\$862.50	\$1,725	\$1,725
Dugout & Home Plate Ceremonies	N/A	\$862.50	\$862.50
Full Facility	N/A	\$9,200	\$11,500
Field Lighting Fee	\$100 (per use)	\$100 (per use)	\$100 (per use)
Cleaning Fee	\$25-\$2,500	\$25-\$2,500	\$25-\$2,500
Porter Fee	\$22 (per hour, per staff member)	\$22 (per hour, per staff member)	\$22 (per hour, per staff member)
<b><u>Scottsdale Stadium Sports – Sports Rentals</u></b>	<b><u>1/2 Day (4 Hours) – Mon - Thurs.</u></b>	<b><u>Full Day (8 Hours) - Weekday Fee</u></b>	<b><u>Weekend, Friday - Sunday</u></b>
Main Field Rental - Sports	\$690	\$1,380	\$1,380
Practice Field Rental	\$276	\$552	\$552
Field Lighting Fee	\$100 (per use)	\$100 (per use)	\$100 (per use)
Field Preparation Fee	\$75 (per use)	\$75 (per use)	\$75 (per use)
Batting Cage Rental	\$115	\$230	\$230
Cleaning Fee	\$25-\$2,500	\$25-\$2,500	\$25-\$2,500
Porter Fee	\$22 (per hour, per staff member)	\$22 (per hour, per staff member)	\$22 (per hour, per staff member)

<b><u>Facility Rental-All Sports Complexes</u></b>		<b><u>Fee</u></b>
Corner Flags (Rental)	Per set of 4	\$10/Set
Fields 1-10 (minimum 2 hours)	Per Field	\$30/Hour
Field Lighting (minimum 2 hours)	Per Field	\$15/Hour
Field Preparation – Standard	Per Field	\$100

<b>Facility Rental-All Sports Complexes</b>		<b>Fee</b>
Field Preparation – Custom	Per Field	\$150
Parking Lot – Individual Parking Space	Per Spot/Per Day	\$2
Special Use Fee - Designated Area (minimum 2 hours)	Per Hour	\$25
Event Vendor Fee (2 days)	Per Tournament	\$100
<b>Facility Rental-Scottsdale Sports Complex (SSC)</b>		<b>Fee</b>
Entire Complex Fee (fields, parking lots, patio) (minimum 2 days)	Per Day	\$2,250
5K Race Course (half day only)	Per Half Day	\$750
Parking Lots (stand-alone)- Southeast	Per Day	\$500
Southwest		\$400
Northwest		\$300
Northeast		\$120
5K Event Vendor Fee (1/2 day)	Per Event	\$25
<b>Facility Rental-Bell94 Sports Complex</b>		<b>Fee</b>
Entire Complex Fee (fields, parking lots, patio) (minimum 2 days)	Per Day	\$1,600
<b>Facility Rental-WestWorld Sports Complex (Thompson Peak Pkwy and McDowell Mountain Ranch Rd)</b>		<b>Fee</b>
Entire Complex Fee (fields, parking lot(s), patio) (minimum 2 days)	Per Day	\$1,300
<b>Facility Rental-Indian School Park Professional Baseball Facilities</b>		<b>Fee</b>
Indian School Park Field (minimum 4 hours)	Per Field / Per Hour	\$60
Indian School Park Field Preparation	Per Field Prepped	\$75
Half Field (minimum 4 hours)	Per Hour	\$20
Indoor Hitting Tunnels	Per Day	\$240
	Per Hour	\$30
Outdoor Hitting Tunnels	Per Day	\$120
	Per Hour	\$15
Clubhouse Rental	Per Day	\$625
Field Lights (minimum 4 hours)	Per Hour	\$20

**Scottsdale Public Library Fines and Fees.** The following table lists Scottsdale Public Library fines and fees for residents, non-residents, and commercial rates, if applicable.

<b>Scottsdale Public Library Fines and Fees</b>		<b>Rate</b>
Interlibrary Loan Materials Overdue	Per Day	\$1
Account Balance Minimum when Customers Cannot Check Out Items	Minimum	\$10
Damaged/Lost Supplemental Materials/Contents	Per Item	\$5
Lost or Damaged Book Club to Go Tote Bags	Per Bag	\$20

<b>Scottsdale Public Library Fines and Fees</b>		<b>Rate</b>		
Lost or Damaged Library Materials, Kit/Kit Contents Replacement*	Per item damaged/lost materials, kit contents or full kit	Actual cost of item or if multiple items, the average item cost of kit contents. If the material or equipment is provided to the Library by a non-City of Scottsdale partner, the fee charged will be up to the cost of the materials paid for by the partner organization.		
Customer Account Sent to a Collection Agency Threshold	Minimum	\$25		
Non-Resident Library Card Annual Fee	Annually	\$43		
Returned Check and Credit Card Chargebacks		\$25		
Interlibrary Loan Request Charge		No charge-except for any charges the lending library may assess, usually between \$5-\$20		
Interlibrary Loan Not Picked Up	Per Item	\$1		
Lost Interlibrary Loan		Cost assessed by the lending library		
Black & White Print/Copy	Per Page	8.5 x 11 = \$0.25 8.5 x 14 = \$0.50 11 x 17 = \$0.50		
Color Print/Copy	Per Page	8.5 x 11 = \$1.00 8.5 x 14 = \$1.75 11 x 17 = \$1.75		
Black & White Microfilm/Microfiche Copy	Per Page	\$0.25		
*Missing disc of multi-disc set (if replaceable)	Per Disc	\$10		
<b>Scottsdale Public Library Room Rental</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
	Capacity			
<b>Civic Center</b>				
Auditorium	280	\$70/hour	\$100/hour	\$180/hour
Copper Gallery	75	\$25/hour	\$25/hour	\$25/hour
SHC Program Room	18/28	\$5/hour	\$5/hour	\$5/hour
Kitchen		\$25/day	\$25/day	\$25/day
<b>Mustang</b>				
Auditorium	140	\$50/hour	\$70/hour	\$120/hour
Book Discussion Room	25/40	\$20/hour	\$20/hour	\$20/hour
<b>Arabian</b>				
Meeting Room 1	18/28	\$5/hour	\$5/hour	\$5/hour
Meeting Room 2	18/28	\$5/hour	\$5/hour	\$5/hour
<b>Appaloosa</b>				
Meeting Room 1	25/40	\$20/hour	\$20/hour	\$20/hour
Meeting Room 2	25/40	\$20/hour	\$20/hour	\$20/hour
Exclusive Use – Meeting Rooms 1 & 2	50/80	\$25/hour	\$25/hour	\$25/hour
Library A/V Fee		\$75/event	\$75/event	\$75/event

**WestWorld Rates and Fees.** The following table lists WestWorld's rates and fees.

<b>WestWorld Rate &amp; Fee Schedule <sup>1 2 3</sup></b>				
<b>FACILITY RENTAL CHARGES</b>	<b>MOVE-IN/OUT &amp; WARM-UP 50% of Base Rate</b>	<b>DAILY BASE RATE</b>	<b>LIGHTS</b>	<b>HVAC</b>
<b><i>Tony Nelssen Equestrian Facility (TNEC) Rental Rates</i></b>				
TNEC Facility includes North Hall, South Hall, Equidome and Paddock	\$4,500	\$9,000	included	included
Equidome and Paddock\3	\$1,250	\$2,500	included	included
TNEC North Hall				
North Hall: Concert Venue		\$7,500		
North Hall: Commercial Use	\$3,250	\$6,500	included	included
North Hall: Use as indoor stalls (per stall, per night)	n/a	\$32	included	included
TNEC South Hall				
South Hall: Commercial Use	\$625	\$1,250	included	included
South Hall: Rental fee when also renting the Equidome	\$300	\$600	included	included
South Hall: Use as indoor stalls (per stall, per night)	n/a	\$32	included	included
<b><i>Fields</i></b>				
Field East and West (combined)	\$2,375	\$4,750		
Polo Rate for Field West	n/a	\$500		
<b><i>Arenas</i></b>				
Wendell Arena (outdoor) Rental	\$400	\$800	\$30/hr	
Arenas 3 & 5A (covered) Rental	\$375	\$750	\$30/hr	
Arenas 4, 5, 6, 7, 8 (outdoor) Rental	\$225	\$450	\$30/hr	
Arena 9 (outdoor) Rental	\$100	\$200	\$10/hr	



<b>WestWorld Rate &amp; Fee Schedule</b> <sup>1</sup> <sup>2</sup> <sup>3</sup>				
<b>FACILITY RENTAL CHARGES</b>	<b>MOVE-IN/OUT &amp; WARM-UP 50% of Base Rate</b>	<b>DAILY BASE RATE</b>	<b>LIGHTS</b>	<b>HVAC</b>
<i>Multi-Use Tent</i>	\$0.035/sq. ft.	\$0.07/sq. ft.		
<i>Paid Parking</i>	n/a	\$10.00	per car	
<b>Parking Lots</b>				
Parking Lots A, B	\$150	\$300		
Parking Lot C	\$625	\$1,250		
Parking Lot F2	\$1,200	\$2,400		
Parking Lot H	\$1,750	\$3,500		
Parking Lot K	\$1,000	\$2,000		
Parking Lot K1 (new lot, formerly part of Lot K)	\$500	\$1,000		
Parking Lots M, R	\$232.50	\$465		
Facility Access for use of WestWorld roadways	\$1,250	\$2,500		
Drop in schooling rate for Equidome (based on availability)	n/a	\$500	per 4 hour	
Outdoor Horse Stall Rental (per stall, per night)			Cost per unit (stall repair costs + facility repair costs + facilities projects)	
RV Parking Fee (per parking space, per night)			Cost per unit (staffing + utilities + facility repairs + capital expenses)	
<b>OTHER FEES</b>		<b>RATE</b>	<b>ASSESSED</b>	
Arena 8 cattle pens		\$65	per day	
Bleachers 5-row		\$125	per set	
Bleachers 10-row		\$300	per set	
Copies		\$0.20	per page	
Drag (an arena) Fee		\$30	per occurrence	
Dumpster Rental Fee - 40 yd container (City Solid Waste Fee)		\$468.38	per container	

<b>WestWorld Rate &amp; Fee Schedule <sup>1 12 13</sup></b>				
<b>OTHER FEES</b>		<b>RATE</b>	<b>ASSESSED</b>	
Fax		\$1.50	per page	
Fire Extinguisher		Replacement Cost + 15%		
Holes, 1/8" diameter or less		\$20	each	
Holes, greater than 1/8" in diameter		Replacement Cost + 15%		
Horse Stall Clean Out/Manure Haul Off (1st night regardless of usage)		\$18	1st night	
Import of Shavings		\$250	per occurrence	
IT: Hard line connection per port		\$65	per day	
IT: Network/Wi-Fi service		\$475	per day	
IT: City of Scottsdale IT Labor Pre-scheduled weekdays		\$125	per hour	
IT: City of Scottsdale IT Labor Unscheduled weekdays		\$175	per hour	
Keys & Locks		\$50	each	
Labor - clean up rate		Cost of Labor (hourly rate of WestWorld skilled operation full-time employees and managers divided by the number of employees who spend time working on events)		
Labor - equipment rate		Cost of Labor (hourly rate of WestWorld skilled operation full-time employees and managers + equipment costs divided by the number of employees who spend time working on events)		
Light Towers		\$75	per day	
Light Tower Fuel		Replacement Cost + 15%		
Livestock panels installed		\$0.85	per linear foot	
Microphones		Replacement Cost + 15%		
Personal Property, Janitorial		Replacement Cost + 15%		
Portable Ticket Office		\$75	per day	

<b>WestWorld Rate &amp; Fee Schedule <sup>1 2 3</sup></b>			
<b>OTHER FEES</b>		<b>RATE</b>	<b>ASSESSED</b>
Power Rate for 100 amp distribution box		\$175	per box per event
Power Rate for 50 amp distribution box		\$125	per box per event
Roll and Pack Arena Floor (Animal)		Labor Equipment Rate x 10 Hours	
Roll and Pack Arena Floor (Commercial Use)		Labor Equipment Rate x 5 Hours + (Cost of Rental Equipment + 15%)	
Roping Chutes and Boxes Installed		\$300	per show
Rough Stock Chutes and Stacking Alley Installed		\$1,500	per show
RV Use of dump station (non RV guest)		\$10	per dump
RV Use of dump station for commercial dump for WestWorld events		\$100	per dump
RV Use of dump station for outside pumping providers		\$250	per dump
RV dump access card fine for card not being returned		\$50	per occurrence
RV Gray Water Dumping Fine		\$100	per occurrence
Telephones in Show Office		\$50	each
Two-Way Radios		Replacement Cost + 15%	
Water (an arena) Fee		\$30	per occurrence
<sup>1</sup> A discount of 15% for new events at the discretion of the WestWorld General Manager and City Manager			
<sup>2</sup> An additional 5% seasonal discount off facility use fees for 1st time events booked for the months of June, July, August.			
<sup>3</sup> Outdoor arenas eligible for warm up rate. Equidome arena is excluded.			

**Formula Schedule for Programming, Activity, and Event Fees**

The formulas shown below indicate how fees are to be determined for the programs and activities shown. The formulas relate directly to the City's costs for providing the activities. Costs are rounded to the next highest dollar where applicable. Program staff costs include the related benefit costs.

Discounted fees and/or incentive program may be established by the Community Services Representative for promotion and marketing of fee-based programs and activities if total revenue is equal to the directly-related programming costs outlined in the program area recovery criteria.

Where indicated below, fees reflect the resident fee and the fees for non-resident are 50% higher than for residents.

**Adapted Services Special Interest Program.** The Adapted Services Special Interest program registration fee is based on 50% recovery of the directly-related costs, including instructor, supplies, and equipment costs.

- The fee is calculated as half of the total cost for instructor, supplies, and equipment, divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Processing Fee.** The Processing fee is a minimum of 100% recovery of the Leisure Education system-wide related costs including registration system fees, part time staff costs, recreation brochure costs, and facility reservation guide costs. The total amount is divided by the total parks and recreation reservations and system-wide registrations. (Note: Processing fee is also referred to as administrative fee, registration fee, booking fee, and withdrawal fee.)

**Adult Sports Leagues.** The Adult Sports League program registration fee is based on a minimum of 110% recovery of the directly-related costs, including program staff, all supplies and equipment, and field/facility costs divided by the number of expected teams' registrations for a division. A processing fee is included in the program registration fee.

- Leagues: Softball, dodgeball, basketball, volleyball, flag football, kickball, racquetball, and tennis.
- Staffing: Cost includes, but is not limited to, programming staff, site supervisors, officials, and scorekeepers.
- Supplies and Equipment: Cost includes, but is not limited to, sports equipment, awards, chalk and paint, and office supplies.
- Field/Facility: Cost includes, but is not limited to, field and facility costs as well as field preparation and light fees where applicable.

**Aquatics & Fitness Family Passes.** Aquatics & Fitness Family Passes are valid for unlimited visits during regularly-scheduled public recreational open swimming, lap swimming, and fitness center hours from Memorial Day through Labor Day. "Family" is defined as immediate family members. The passes can be used at the City of Scottsdale pools indicated on the pass. The Family Pass is a value if a family of four attends an aquatic and fitness facility more than twice per week for more than ten weeks of the fourteen-week season.

- **Generic Formula:** 2 Adults multiplied by the admission fee = X. 2 Youth multiplied by the admission fee = Y. Add X + Y and multiply that by 2 visits per week. Then multiply that by 10 weeks to give you the price of the pass. Additional Resident family members (adult or child) are \$80 for McDowell Mountain Ranch (MMR) passes and \$20 for all other pools. Additional Non-Resident family members (adult or child) are \$120 for MMR passes and \$30 for all other pools.
- **Aquatics Family Pass Pre-Season Sale.** The family pass for a family of four will be discounted during the Pre-Season Sale. The Pre-Season Sale will run annually from April 1 – May 31. After May 31, the Pre-Season Sale will conclude and passes will be sold for the standard price. The Pre-Season Sale rate is based on a 40% discount of the standard price for Chaparral, Cactus, and Eldorado and a 60% discount of the standard price for the MMR Pass. Additional resident family members pay \$20 per additional member. A non-resident fee (50% additional) is added to the program registration fee.

- **Aquatics & Fitness Punch Passes.** Prepaid punch passes are for convenience only (except for discounted 30-Visit Pass below). They are calculated based on the current applicable admission cost times the number of punches. A non-resident fee (50% additional) is added to the program registration fee.
- **30-Visit Discount Pass:** Prepaid punch passes of 30 visits will be discounted by 20%. This pass is nonrefundable.

**Aquatics – Learn to Swim Classes.** The fee is based on a minimum of 100% recovery of directly-related costs, including program staff, supplies, and equipment costs.

- The total cost for the instructor, supplies, and equipment is divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Aquatics – Recreation Teams, Exercise and Fitness, Water Safety, and Specialty Classes.** The fee is based on a minimum of 110% recovery of the directly-related costs, including program staff, supplies, and equipment costs.

- The total cost for the instructor, supplies, and equipment is divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Aquatics – Pool Cleaning.** The fee is based on a minimum of 110% recovery of the directly-related Aquatic Technician maintenance staff cost, based on hourly overtime rate (1-hour minimum).

**Aquatics Partner Team – Non-Resident Participant Fee.** Adult non-resident lap swim fee x number of months facilities are used by team = Non-resident annual participation fee.

**Aquatics Partner/Contracted Teams – Room Rental Fee.** 25% of the cost of a medium-sized room, per hour of use.

**Birthday Party (McCormick-Stillman Railroad Park).** The fee is based on a minimum of 100% recovery of the directly-related costs, including cost of tickets, program staff, supplies, and equipment.

- Also assessed are a "base package" charge (program staff, reserved party area, t-shirt for the party child) and a "per participant" charge for the children attending (ice cream, punch, paper engineer hat, post card, train and carousel ride, party supplies).

*Note:* Birthday parties are intended for children ages 3-8 years. It is recommended that not more than 20 children attend a party. An added fee is charged for each child above 20, as well as for a second "birthday party child". Parents (not of the immediate family of the birthday party child) may have ice cream and punch at an additional charge, and may ride the train and the carousel by paying the approved fee for each ride.

**Classes and Excursions.** The fee is based on a minimum of 110% recovery of the directly-related costs including program staff, instructor, supplies, equipment, van rental and fuel, mileage, and entrance fee, multiplied by the recovery percentage and then divided by the minimum number of expected

registrations. A processing fee and a non-resident fee (50% additional) are added to the program registration fee.

**Club SAR Membership.** The fee is based on a minimum of 110% recovery of directly-related costs including staffing, supplies, contractual, commodity, and capital expenses (equipment and maintenance costs), divided by the projected number of adult members.

- Annual membership rates will be rounded to the nearest \$5 increment.
- Youth membership rate (14-17 years of age) is set at one-half of the membership rate for an adult.
- Adult and youth passes are available.

**Community Services Additional Staffing Fee.** The fee is based on a minimum of 100% recovery of the directly-related additional staff cost. This fee is for additional staff assistance required for an event and/or activity. Requests for additional staff must be for a minimum of two hours.

- The fee is the total cost for the staff including the related benefit cost. An overtime rate will be calculated for staff working beyond forty hours in a week.

$\$XX.XX/\text{hr. pay rate} + \$XX.XX/\text{hr. benefit cost} = \$XX.XX/\text{hr. staffing cost}$  (rounded to next highest dollar).

**Community Services Facility & Equipment Damages Fee.** The fee is based on a 100% recovery of directly-related facility and equipment damage costs. This fee is assessed if damages are incurred beyond normal wear and tear by the licensee or any member of the group subject to the permit.

**Community Services Staff Cleanup/Late Stay Fee.** 300% of the directly-related staff cost may be assessed when a reservation goes beyond its reserved time or if it is necessary for staff to clean up after a reserved use. The charge will be assessed in hourly increments with a minimum of one hour.

**Human Services Court-Directed Program Fee.** This program is administered jointly by the Human Services Department and the City Court as part of Court-directed sentencing and referrals to include screening, assessment, evaluations, referrals, classes, and counseling services. One part of the program will involve on-site DUI screenings to address court customers' and citizens' treatment needs individually through a cost-avoidance system where the offender pays for the services. The Human Services Department will assess participants a fee equal to a minimum of 110% recovery of direct- and indirect-related program costs including staffing, contractual, commodity, and capital outlay expenses divided by the projected number of participants.

**Human Services – Online Drug and Alcohol Education Class Fee.** \$225 per online class. Youth and Family Services is a licensed Behavioral Health Agency with the Arizona Department of Health. Under this licensure, Youth and Family Services is approved to provide human services needs to adult clients needing services. Those services consist of alcohol, drug, anger management, DUI, and domestic violence screenings for defendants needing to comply with court orders. This fee allows Youth and Family Services to offer online drug/alcohol education classes in addition to the screenings.

**Individual Class Drop-In Fee.** This fee applies to classes which are available for registration for an entire class session. Not all classes will be available for drop-in attendance. Designation of classes that are available is determined on a programmatic basis. A non-resident fee (50% additional) is added to the program registration fee. The Drop-In Fee is a minimum of 110% recovery of the average direct instructor

cost per class divided by course minimum, rounded up to the nearest dollar, plus \$2 convenience fee. The minimum Drop-In Fee is \$3.

**Program Trip.** The fee is based on 100% recovery of the directly-related program staff, supplies, equipment, transportation, and entry fee costs. It is inapplicable to trips to City or School District facilities, and designated City-produced special events where the participant has registered for a City program and is going on the trip with that program.

The fee is calculated as the total cost for the program staff, contracted service, supplies, equipment, van rental and fuel, and entry fee, divided by the projected number of participants. A non-resident fee (50% additional) is added to the program registration fee.

*Note:* Transportation by City van is calculated as the greater of the following:

- 50 cents/rider; or
- The number of miles estimated round trip, multiplied by the City mileage reimbursement rate then divided by the projected number of participants.

**Senior Services Fitness Center Membership.** The fee is based on a minimum of 110% recovery of directly-related costs including staffing, fitness supplies and equipment, contractual, commodity, and capital expenses (equipment and maintenance costs), divided by the projected number of fitness center members. A non-resident fee (50% additional) is included in the membership cost. Membership rates will be rounded to the nearest \$5 increment.

**Tennis Lesson.** The fee is based on a minimum of 110% recovery of the directly-related program staff, supplies, and equipment costs.

- It is calculated by the total cost for the instructor, court reservation, and lights (if needed), divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Youth Drop-In After-School and Drop-In Summer Programs.** The fee is based on a minimum of 100% recovery of the directly-related costs, including program staff, supplies, snacks, transportation, equipment costs, and an administrative fee to be determined based on programmatic considerations. If there are transportation costs and entrance fees for excursions, they will be included in the price of the programs.

**Youth Sports Activities.** The fee is based on a minimum of 75% recovery of the directly-related costs, including program staff, supplies, snacks, equipment costs, and an administrative fee to be determined based on programmatic considerations. 100% recovery of the "jersey/t-shirt" cost is assessed.